



Notice of Employment

Job Title: Part – Time Finance Technician

Hiring Range: \$23.32 - \$31.48 per hour DOE

We have a great opportunity for a 30 hour per week part-time Finance Technician with 100% paid health benefits for full family. Responsible for the accounting duties in one or more of the following areas: accounts receivable, accounts payable, inventory, payroll, fixed assets, purchasing, general ledger entries and reconciliation as well as preparation of routine reports.

Minimum Experience/Education: Requires high school diploma or equivalent and two years' experience in accounting, finance, or related field, (or AA+ degree may substitute) and a valid Washington State driver's license. Public sector and/or utility experience preferred.

Benefits: The District offers a full benefits package to include paid time off (vacation, sick and holidays), full family health insurance paid 100% by the District, State of Washington PERS retirement program, Disability, Life, EAP, HRA VEBA, and tuition assistance.

How to Apply: Individuals interested in applying for this position must submit online @ www.covingtonwater.com a completed District Application with cover letter by August 17, 2020. We will notify applicants invited to participate in the interview process by phone or email.

We are a Drug Free Workplace and Equal Opportunity Employer.