

S.O.R.T. MEETING MINUTES

April 15, 2008 – West Sound Utility District

Present:

Dale Webb – West Sound Utility District
Robert Smart – Covington Water District
Len Cornwell – Sammamish Plateau Water & Sewer District
Bob Forslin – Fall City Water District
Kurt Oakland – Woodinville Water District
Curt Russell – Alderwood Water & Wastewater District
Curtis White – Coal Creek Utility District
Jason Sharpe – Ronald Wastewater District
Brian Rivera – WSRMP
Leah Vergosen - WSRMP

◆ **WELCOME/INTRODUCTIONS**

- The meeting started 9:15a.m.

◆ **NEW/OLD BUSINESS/DISCUSSION**

- There was discussion on BBP kits and if Districts had a need to let Leah know and the Pool would look into ordering them in quantity to perhaps get them at a discounted cost.
- Dale updated the Committee on what he presented at the March 20th semi-annual general membership meeting.
- The committee reviewed a draft of the SORT newsletter and had a few suggested changes; Brian was to make the changes and send it out.
- Len reported that there is a public meeting scheduled for May 28th in Tumwater on Fall Protection; he was planning to attend.

◆ **PENDING PROGRAMS**

- **Welding/Cutting** – Andrew was absent.
- **Respiratory Protection Program** – Kurt reported that he is continuing to work on the program.
- **Hazard Communication** – Dale stated that he is continuing to work on the program.
- **Fall Protection** – Len stated that he had not heard back from the committee after he sent the program out for their review.
- **Office Safety** – Robert reformatted the program and sent it to Curt R. for review. They were also going to include a brief example for hazard evaluation so Districts could have a clear understanding. Curt was to send the program out to the committee by the end of the week.
- **Bloodborne Pathogens** - Curt sent a draft out to the committee and had not received any comments. Robert S. provided some comments on the program to Curt at the meeting.
- **Const. Equip. Safety** – Robert reformatted the program and was to send it out the following week.
- **PPE** – Gary was absent.
- **Lifting & Rigging** – Len reported that nothing has been done yet on the program.
- **Hand/Power Tool Safety** – Terry was absent.
- **Job Site Communication** – Bob reported that he has the program in PowerPoint format and will put it on a disc and bring to the next meeting for review.

◆ **VIDEOS**

- ◆ We watched 2 DVD's; All For One, The Meerkat Way; comments were it was a waste of time, however, one member liked it because it was different. The second DVD was PPE – The Right Choice; this one received great comments from the group and we decided it was a good one to purchase.
- ◆ The meeting adjourned at 2:15 p.m.
- ◆ The next meeting will be May 20, 2008, at Skyway Water & Sewer District.

Minutes approved

Jule Webb
Committee Chairperson

Date approved

5-16-08

