

S.O.R.T. MEETING MINUTES

November 9, 2010 – Ronald Wastewater District

Present:

Kurt Oakland – Woodinville Water District
Bob Forslin – Fall City Water District
Gary Tollefson – Olympic View Water & Sewer District
Robert J. Smart – King County WD #90
Andrew Cook – North Perry Water District
Vincent Gabrio – Coal Creek Utility District
Len Cornwell – Sammamish Plateau Water & Sewer District
Jason Sharpe – Ronald Wastewater District
Curt Russell – Alderwood Water & Wastewater District
Terry Lindsay – Skyway Water & Sewer District
Leah Vergosen - WSRMP
Krystal Bishop – WSRMP

◆ WELCOME/INTRODUCTIONS

- The meeting started at 9:06 a.m.
- We had introductions and announcements.

◆ NEW/OLD BUSINESS/DISCUSSION

- We have a new resource available to us through our PEPPI policy with Alliant that allows us to order two free videos annually. Committee was asked to review the list, and the two videos with the most votes would be acquired by the January, 2011 SORT meeting.
- We held elections for the New Year – 2011; Vince Gabrio moved up from Vice-Chair to Chair; Curt Russell was elected to Vice-Chair.
- We confirmed with the committee that WSRMP will pay for Driver Safety Training for Districts but we have the option of inviting neighboring Districts to the training as well.
- Curt reminded folks on attending the Governor's Safety Conference in September 2011 as well as the Construction Safety Day in May 2011. Both events are found to be informative.
- Kurt recommended OSHA 10 training for all new employees, which was provided at the Construction Safety Day, and will likely continue to be in the future.
- Vince made a motion to approve the October 12th meeting minutes; Curt Russell seconded the motion.
- Len asked what version of Office everyone was using; most reported 2007.
- Len, Curt, & Kurt were going to work together on developing a recommendation for ANSI purchase and costs associated and present it to Larry for consideration.
- Curt was going to share a letter from OSHA regarding an interpretation on "not designed for continuous human occupancy" component in the definition of the term "confined space".

◆ PENDING PROGRAMS

- **Asbestos Awareness** – Andrew is working on it.
- **Back Injury Prevention** – Dale was absent; nothing new to report.
- **Vehicle Fleet & Maintenance** – Len handed out his PowerPoint final for review.
- **Flagging & Traffic Control** – Dale was absent; nothing new to report.
- **Safety Audit** – Andrew is working on it.
- **Workplace Violence** – Kurt is working on it.
- **Ladder Safety** – Nothing to report.
- **SORT Operations Manual** – Kurt is working on it.

- **Hazard Communication and Sodium Hypochlorite Safety** – Len is working on it.
- **Hearing Safety** – Curt reported that the program is mostly done, just had some things to update. He will send the program to Krystal.
- **Welding, Cutting, Brazing** – Nothing new to report.
- **Securing Loads** – Comments were provided by the committee. Vince reported he will start working on the PowerPoint now.

◆ **VIDEOS**

- We watched #54 – “Drug Education & Training - Employees”. It was found to be informative, and a good resource however, it needs to be updated.
- ◆ The meeting adjourned at 2:05 p.m.
- ◆ The next meeting will be January 11th, 2011 at Alderwood Water & Wastewater District – M&O Facility. The meeting will be taking place at the same time as Driver Safety Training in Alderwood’s conference room.

Minutes approved _____
Committee Chairperson

Date approved _____