

S.O.R.T. MEETING MINUTES

November 10, 2009 – Ronald Wastewater District

Present:

Gary Tollefson – Olympic View Water & Sewer District
Jason Sharpe – Ronald Wastewater District
Kurt Oakland – Woodinville Water District
Andrew Cook – North Perry Water District
Vincent Gabrio – Coal Creek Utility District
Robert J. Smart- King County WD #90
Leah Vergosen – WSRMP
Krystal Bishop - WSRMP

◆ **WELCOME/INTRODUCTIONS**

- The meeting started at 9:07 a.m.

◆ **NEW/OLD BUSINESS/DISCUSSION**

- Krystal passed around a SORT brochure that she developed to encourage participation with SORT; there were a few suggestions given to incorporate. It was determined the brochures would be mailed out to District GM's.
- Vince stated that he had talked with Sammamish Plateau and had L&I out on the crane issue; if your crane is under 1 ton, you are exempt.
- Krystal asked for video purchase recommendations: top picks were 1) employee orientation ; 2) hazard recognition; 3) cranes; 4) traffic control/setting up work zones; 5) fall protection; 6) hearing protection; 7) fire safety; and 8) workplace violence.
- We held elections; Bob Forslin was moved up to Chair and nominations were made for Andrew and Vince for Vice Chair; a vote was taken and Vince was elected.
- We assigned program review for 2010 as follows: 1) Sara Title III – Curt R.; 2) Office Safety – Vince (Power Point); 3) Slips, Trips, Falls – Vince; 4) Vehicle Fleet & Maintenance – Robert J. (no PP); 5) Incident/Accident Investigation – Robert J.; 6) Emergency Preparedness – Gary; 7) Safety & Committee Meetings – Jason; 8) Lifting & Rigging - Vince (PP); 9) Safety Audit – Andrew.
- Vince stated that he would bring some “Breathe Easy” mask information for Andrew’s Asbestos Awareness program update to the next meeting.
- We discussed checking in to the possibility of using the Mt. Vernon PUD room for SORT meetings to accommodate the North Districts.

◆ **PENDING PROGRAMS**

- **Chemical Hygiene Guidelines** – Jason was going to make some minor changes to the program and send it to Krystal for posting.
- **Asbestos Awareness** – Andrew was going to put the program in to the new format.
- **Medical Emergencies** – Curt was absent.
- **Back Injury** – Dale was absent.
- **Employee Safety Orientation** – Gary sent the final to Krystal for posting.
- **Insurance Requirements** – Leah had nothing to report.

◆ **VIDEOS**

- We watched video #98 – Winter: When the Rules Change .

- ◆ The meeting adjourned at 3:00 p.m.

- ◆ The next meeting will be January 19th, 2010, at Alderwood Water & Wastewater District.

Minutes approved *Greg Tolpson*
Committee Chairperson

Date approved 1/19/10